DECISION POINT – Superior Court Case Management System – Implementation Cost Rules for the Remainder of the Statewide Rollout of Odyssey.

COST CATEGORIES		ASSUMPTIONS
General	1)	The State resources to apply to SC-CMS are limited and require Legislative appropriations.
	2)	Counties across the State have limited resources to participate in the Odyssey rollout.
	3)	The 2014 Proviso states that the AOC and JISC shall develop statewide superior court data collection and exchange standards. Upon implementation, these standards must be met by each superior court in order to continue to receive JISC funding or equipment and services funded by the account. For those courts that do not use the statewide superior court vendor solution as chosen by the JISC, JISC funds may not be allocated for (a) the costs to meet the data collection and exchange standards developed by AOC and JISC, and (b) the costs to develop and implement local court case management systems.
	4)	All reimbursements will comply with State and AOC rules and regulations.
	5)	Smaller local courts and clerks' offices, in particular, may necessitate State funding and assistance to ensure that no court that wants Odyssey is left behind. *A process needs to be developed to determine any financial assistance.
	6)	Larger courts and clerks' offices, notably Snohomish and Spokane counties may require a different proportion of State funding assistance due to a higher number of existing local court and clerk applications.
	7)	The costs associated with actual development and changes to existing local systems to work with Odyssey are factored into the category of "Technology Costs" under "Integration."

COST CATEGORIES		ASSUMPTIONS	PROJECT COSTS	
			State	Local
People Costs				
Travel		Travel costs include costs directly related to CMS planning & implementation meetings and/or training for required attendees only.		
		Travel costs include costs directly related to CMS planning & implementation meetings and/or training for optional attendees.		X
Backfills/Contracted Resources	1)	Costs directly related to **regular staff overtime** and/or temporary staff to replace and/or supplement staff who are attending CMS planning/implementation/business process/change management meetings and/or training.	JISC Approved - Cap based on number of Judges	
	2)	Costs directly related to additional contracted resources (local IT contractors, for example) that are necessary to facilitate local court planning/implementation of the Odyssey system.		
	3)	Costs related to **local IT staff and/or** contracted local IT resources to facilitate integration and development of local side applications that are not part of the Odyssey system.		X

COST CATEGORIES	ASSUMPTIONS	PROJECT COSTS	
		State	Local
Technology Costs			
Data Conversion			
SCOMIS	Conversion of all SCOMIS data into Odyssey.	X INCLUDED IN CONTRACT	
Local Court Applications	Includes data conversion where local court applications will be eliminated based upon Odyssey implementation, subject to prior approval by AOC.	X INCLUDED IN CONTRACT	
Internal Integrations (court and clerks offices)	1) Similar functionality does not exist in Odyssey. *A process needs to be developed by the AOC and approved by the JISC.		
	2) Similar functionality exists in Odyssey and local court leaders choose to retain the local applications.	**TBD**	**TBD**
Hardware/Networks			
Touch Screens-Odyssey DMS (SessionWorks: Judges Edition)	Touch screens are only required for those courts that wish to use SessionWorks for the judges. Primary use is to assist judges with access to document images on the bench where the judges have difficulty working with technology. In order to be state funded, touchscreens require SessionWorks **and** Odyssey DMS. Touchscreen replacement will be supported in accordance with the JISC equipment replacement policy.	X	
Touch Screens-3rd Party DMS (SessionWorks: Judges Edition)	Touch screens integrated with 3rd Party DMS will be locally funded.		NA
Doc Mgmt scanning equipment	Counties that do not presently have document imaging systems or compatible equipment and want to use Odyssey's DMS - one time implementation cost.	Approved - one-time	
Bar Code Printers-Odyssey DMS (Optional)	One time hardware implementation cost (2 maximum per county).	Approved - one-time	
Laser Printers	Dot matrix printers for check printing will be eliminated and will need to be replaced with existing or new laser printers.		X
Storage hardware for local storage of documents with Tyler's Remote Document Storage (RDS)	Counties that do not presently have document imaging systems and want to use Odyssey's DMS with Remote Document Storage (RDS) - one time implementation cost.	Approved - one-time implementation	
Software	Supported versions of Windows Operating Systems and Microsoft Office Software that are required to work with Odyssey.		X
Network Bandwidth			
Central	Bandwidth requirements to optimize Odyssey response time as determined by AOC.	Approved - State	
Bandwidth	For those counties who may require additional bandwidth to optimize Odyssey response time. *A process needs to be developed to determine any financial assistance.		Local Cost (Local Area Network)

COST CATEGORIES	ASSUMPTIONS	PROJECT COSTS	
		State	Local
Process Costs			
Training	Already contemplated in project costs.	X	
Power User Training	Funding necessary to send designated future Power Users to the appropriate Go Live End User Training .	X	
Power User Ride Along	Funding necessary to send designated County Power Users to a county at "go-live."	X	