ITG Request 45 – Appellate Courts Enterprise Content Management System (AC-ECMS)

Project Update

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June 24, 2016

Recent Activities

- ✓ Draft project change request was developed with the vendor.
- ✓ The draft change request was approved by the project Executive Steering Committee on June 20, 2016. High-level elements include:
  - Remove replacement of ACORDS from the project scope.
  - Use a combined Washington/ImageSoft team for efficiency and better knowledge transfer.
  - Use a development approach that is highly iterative to allow more frequent validation.

Project Impact

Project Scope (Reduced)	Yes
Project Schedule (Extended)	Yes
Project Budget	No

Issue Timeline

Event	Date
In a report, vendor raises an issue regarding scope and cost.	March 2015
Appellate Court Clerks, AOC and the vendor discuss the report in a teleconference.	March 2015
Vendor dismisses project manager.	March 2015
A letter is sent from the project Executive Steering Committee to the vendor disagreeing with their findings.	March 2015
Appellate Court Clerks, AOC and the vendor meet in person for 2 days to discuss the issue.	April 2015
Vendor issues an updated report.	April 2015
Response is sent to the vendor maintaining disagreement with their conclusion.	May 2015

Issue Timeline (Cont.)

Event	Date
Appellate courts asked for an in depth demonstration of case management. Vendor proposes placing the nearly finished Iteration B through training and user acceptance testing. Project Executive Steering Committee agrees.	June 2015
Contract is amended to reflect the agreement.	October 2015
Training for Iteration B is conducted.	November 2015
User acceptance testing for Iteration B is conducted.	December 2015 through January 2016
Vendor is notified of the Executive's Steering Committee decision to not accept Iteration B.	February 2016
AOC and the vendor develop a different approach for the project.	June 2016

Next Steps

- Get JISC approval to amend the contract.
- Finalize contract amendment with Imagesoft.
- Begin implementation of revised project activities.

Decision Point